



# ARRANGER

VOLUME 15  NUMBER 1  Fall 2007

*Greetings from your Chair!*

# ARCHIVAL

Greetings. I hope you all enjoyed your summer. This was, by far, the most pleasant Delaware Valley summer in my memory with loads of cooler nights and not-so-sweltering days. Fall is fast approaching: it's back to school and back to a busy DVAG season. Read on to learn about our upcoming meetings on page 2 and our many member activities.

Last year Margaret Jerrido resigned as secretary DVAG to allow her more time to prepare before retiring from the Temple Urban Archives in August. Among Margaret's many, many professional leadership roles, she has long served as the DVAG listserv coordinator. Now, she passes the baton to her Temple colleague Phil D'Andrea. Thanks to Phil for a seamless transition!

And finally, this is my last "Message" as Chair. Last year, we revised the DVAG by-laws shortening the terms of Vice Chair and Chair to one year. And after two years as Vice Chair, I must say one year is FLYING by! It has been a pleasure to work with the group. The Planning Committee members (many of whom have come and gone) have all been dedicated, hard-working, and fun. I'd recommend the job to anyone.

Here's to a fruitful and colorful fall DVAG season.

Ellen Morfei

# DVAG News

## Treasurer's Report—DVAG June 6, 2007

Balance on April 25, 2007	\$3,900.35
Income:	
Membership Dues & Donations	\$84.00
Interest	\$3.12
Total income:	\$87.12
Expenses:	
[none this period]	
Total expenses:	\$0
Balance on June 6, 2007	\$3,987.47

## Save the Dates Upcoming DVAG Meetings

Lamenting the end of the summer? Take comfort in the approach of two exciting fall DVAG meetings.

On Thursday, October 18, at 3:00 p.m., we will meet at Haverford College's Chase Auditorium for a presentation on the Philadelphia Area Consortium of Special Collections Libraries (PACSCL) Consortial Survey Initiative. For information about the PACSCL Survey see [www.pacsclsurvey.org](http://www.pacsclsurvey.org). See more about this subject on page 6.

Our final 2007 meeting will take place on historic Washington Square. We will visit the Athenaeum of Philadelphia and tour its Regional Digital Imaging Center on Wednesday, November 28. To learn more about the Athenaeum, visit [www.athenaonline.org](http://www.athenaonline.org).

## Please Welcome Our New Members!

David Baugh, Philadelphia City Archives  
Faith Charlton, Philadelphia Archdiocesan Historical Research Center  
Joan Decker, City of Philadelphia-Records Department  
Kate Pourshariati, University Museum of Archaeology and Anthropology  
Michael Sentman, City of Philadelphia-Records Department  
Laura J. Stroffolino, ACE Archives

Total: 156 members

The *2007 Membership Directory* has been mailed. Contact Deborah DelCollo [ddelcollo@hamiltonnj.com](mailto:ddelcollo@hamiltonnj.com) or 856-297-3709 if you haven't received your copy.

## DVAG Officers and Planning Committee

Ellen Morfei, CA, CRM—Chair  
Robert Sieczkiewicz, CA—Vice-Chair  
Beth Lander—Secretary  
Lee Arnold, CA—Treasurer  
Debbie Del Collo—Membership  
Joanne Seitter, CA—Editor, Archival Arranger  
Joan Lowe—Web Coordinator  
Matthew Lyons—At Large  
Scott DeHaven, CA—Past Chair

# REPOSITORY AND COLLECTIONS News

## Chester County Historical Society

### Free Workshop

On Monday, October 15, 1:00-4:00, the Chester County Historical Society will host a training session on dealing with manuscripts following a disaster. This free program is open to anyone working with archives or paper-based collections. Jerry Ellis and Ann Marie Ickes of the PA State Archives will be the presenters. Please RSVP by October 8.

### Quilt Exhibition 2009 Volunteer opportunities

In preparation for an IMLS funded Quilt Exhibition in 2009, the Chester County Historical Society is looking for volunteers to help collect stories about the people who make and own quilts. An oral history training session with Margaret Jerrido will be held at CCHS on Saturday, October 27, from 10:00 to noon for those interested in volunteering with the project.

For more information on either of these events, please contact Ellen Endslo, at 610-692-4800 or at [endslo@chestercohistorical.org](mailto:endslo@chestercohistorical.org)

### PHMC Grant for Civil War Collections

The Chester County Historical Society has received an Archives and Records Management grant of \$14,516 from the Pennsylvania Historic and Museum Commission to survey the library's holdings for Civil War era materials and create a guide to those resources and to process 13 collections of Civil War papers.

Chester County did not speak with one voice during the years leading up to, during and after the Civil War. A local paper, the *Chester County Times*, is credited with publishing the first biographical sketch of Abraham Lincoln in 1860. West Chester's copperhead newspaper, the *Jeffersonian*, was shut down by President Lincoln in 1861. Editor John Hodgson fought his case against the government before Pennsylvania's Supreme Court and won. The collections of Civil War materials reflect this divide, and include letters, telegrams, diaries, essays, speeches and lectures, broadsides, medical records, scrapbooks, music, company morning reports, orders, descriptive books, clothing and ordnance records, Grand Army of the Republic records, regimental organization records, regimental histories, etc.

Highlights include: Dr. George Martin's 1863 records of treating wounded Confederate soldiers at the U.S. Army Hospital at Chester after the Battle of Gettysburg, Galusha Pennypacker's promotion to Brig. Gen. signed by Abraham Lincoln making him perhaps the youngest general of the Civil War, Lt. Col. Thomas S. Bell's letters, diary and ink drawings of camp life in the months before his death at Antietam, Dr. Daniel Garrison Brinton's letters describing in cinematic detail the Union Army's defeat at Chancellorsville and subsequent flight from the battlefield, broadsides encouraging African Americans to enlist in the Union Army, Company descriptive books of the 97<sup>th</sup> Regt. (and others) that record physical descriptions and biographical information of soldiers, and local businessman Uriah Hunt Painter's "code book" during his time as a war correspondent (and possible Union spy) for the Philadelphia Inquirer.

Collections of Civil War manuscripts selected for processing include the letters of Alfred Rupert (1837-1898), Dr. Nathan A. Pennypacker (1835-1886), Dr. Daniel Garrison Brinton (1837-

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1899), Eber T. Mercer, James B. Miller, John Dallett Gillies (1833-1908), and Thomas S. Bell (1838-1862). Together, these individuals represent over 800 of the library's approximately 1,500 currently identified Civil War letters. Other targeted collections are the papers of Brig. Gen. Mott Hooten (1838-1920), the Galusha Pennypacker papers, records of the Society of the 97<sup>th</sup> PA Regt., and other local regiments, U.S. Navy records of Francis Painter (1841-1910) and the U.H. Painter (1837-1900) collection.

The letter collections selected represent a wide spectrum of Civil War experiences. Physicians such as Dr. Nathan A. Pennypacker and Dr. Daniel Garrison Brinton wrote as highly educated men, with an eye for detail and gift of narration. The bonds of family run strongly through the letters of Alfred Rupert, John Dallett Gillies, James B. Miller and Elbert Mercer as they tell their loved ones of their experiences. Lt. Col. Thomas S. Bell, Jr., a young attorney and son of Judge Bell of West Chester, could have been characterized as West Chester's "favorite son;" his death at Antietam shook the local community. The papers of Brig. Gen. Mott Hooten document his military career, during and after the Civil War; Francis Painter's papers while in the Navy document his service on board the "Tuscarora" and "Jamestown." Painter saw action off the coast of N. Carolina before being ordered to service in the blockade of New Orleans. Galusha Pennypacker's

papers document his rise in the 97<sup>th</sup> Regt's ranks to Brig. General in 1865, his heroic action at the taking of Fort Fisher made his career. The U.H. Painter Collection includes Uriah Hunt Painter's business records running the West Chester Telegraph Lines (associated with Western Union Telegraph Company). Because of Western Union's policy of destroying copies of messages once they were sent or received, the survival of approx. 6 cu. ft. of Civil War era telegrams may be unique.

A finding aid will be created for each and will be made available to researchers in the library and on CCHS's website [www.chestercohistorical.org](http://www.chestercohistorical.org). Each web finding aid will include scanned images from each collection. A MARC record will be created for each collection and added to the OCLC database. In addition, the Guide to the Library's Civil War Resources will be made available both in the library and on our website. For more information, please contact Diane P. Rofini, [drofini@chestercohistorical.org](mailto:drofini@chestercohistorical.org).

### **Princeton Preservation Group**

Presents: Susan Duhl, Independent Art Conservation/Collections Manager

"Library Preservation at the General Sciences Library, Ho Chi Minh City, Vietnam"

Pane Room, Alexander Library, Rutgers University New Brunswick

Tuesday, September 25  
5pm to 7pm.

RSVP: Timothy Corlis,  
[tcorlis@yahoo.com](mailto:tcorlis@yahoo.com)

Volunteering has become an essential part of Susan Duhl's professional life. In 2002, she learned about a collaboration between John Dean, Director of Preservation and Conservation at Cornell University and Bac Thi Nguyen, Director of the General Sciences Library (GSL) in Ho Chi Minh City (Saigon). Dean had helped build a bookbindery and train the staff at GSL. Supported by two grants for travel and conservation tools and equipment, Duhl trained four GSL bindery staff to take care of their existing collections. Her intention was to introduce fundamental principles of preservation and develop basic standards for handling and use. Since she had no consistent translator, she taught using slides and a laptop computer, a few handwritten translations, (the tonal Vietnamese language proved impossible to learn), and a great deal of good humor and patience from the group. In recalling her experiences, Duhl wrote, "Curators and conservators around the world have learned to address collections needs in order of urgency, often at the expense of other, equally deserving materials. However, by working with materials in countries with limited resources, I have gained new perspectives: I better understand what constitutes true "extreme risk" for collections and the increased need for international collaborations in small to mid-sized cultural institutions."

## The Library Company

The Library Company has received a three-year grant from the William Penn Foundation for “Philadelphia on Stone: The First Fifty Years of Lithography, 1828-1878” to explore early lithography in the city by documenting the lives of lithographic artists and printers and the work they produced. The project will include a digital catalogue of over 800 lithographic views of Philadelphia, a biographical dictionary of early commercial lithographers, an illustrated volume of essays, and an exhibition.

Invented in the late 1700s, lithography, which uses limestone slabs as the printing surface, was the first new printing method to be introduced in more than three centuries. Lithography transformed the printed landscape, giving rise to a popular visual culture that continues to influence American society today. It was the first cost-effective method for printing in color, allowed long print runs and larger sizes, and facilitated design innovation because text and images could be easily combined. In the 19th century, lithography was the primary method used to print images,

music, and day-to-day items of business — forms, tickets, letterhead, circular letters, and most importantly, advertising.

As Philadelphia developed into a manufacturing center, shopkeepers and manufacturers commissioned lithographs to showcase their merchandise, storefronts, and factory buildings. Pedestrians, errand boys, and vehicles add to lively street scenes. While commercial views are the most numerous, lithographs also depicted churches, educational and philanthropic institutions, and public buildings; birds’ eye and panoramic views of the city; and landscapes of Fairmount Park. Almost 300 of these lithographs can already be viewed in the Library

Company’s digital collections catalog ImPAC by following this link: [www.lcpdigital.org](http://www.lcpdigital.org) Select the “Print & Photograph Collections” box and type “Wainwright” in the Search field.

In addition to the lithographs held by the Library Company, the project will survey images from several other institutional collections. The Library Company invites DVAG members to contact project director Jenny Ambrose, [ambrose@librarycompany.org](mailto:ambrose@librarycompany.org) about including images, advertisements and/or manuscript materials relating to Philadelphia lithography and lithographers from their own repositories in the project.



*Commissioners Hall, Northern Liberties, Phila.* Thos M. Scott, artist. On stone by C.C. Kuchel. (Philadelphia: P. S. Duval & Co.’s steam lith. press, ca. 1852).

## Philadelphia Area Consortium of Special Collections Libraries

The Philadelphia Area Consortium of Special Collections Libraries (PACSCL) Consortial Survey Initiative, an Andrew W. Mellon Foundation project to assess backlogged archival collections at 22 area institutions, is pleased to announce the availability of a new tool for finding information about unprocessed and underprocessed archival collections held by PACSCL institutions. A public version of the Consortial Survey Initiative's database is now available online at <http://www.pacsclsurvey.org/search.html>.

The database includes selected records for collections surveyed during the current project as well as from the 2000-2002 Mellon-funded survey of collections held by The Historical Society of Pennsylvania and the Library Company of Philadelphia. Collections will be added on a regular basis as surveying progresses.

Questions about individual collections in the database should be directed to the holding repository; please note that access to collections may be limited pending further processing. If you have questions about or suggestions for the database or the project, please contact Project Director, Christine Di Bella at [cdibella@hsp.org](mailto:cdibella@hsp.org) or 215-732-6200, ext. 201. All feedback is very welcome.

The project will be the subject of DVAG's October 18 meeting,

which will feature the three project staff members and representatives from several participating institutions. The meeting will be held at Haverford College from 3:00-4:30 p.m. and will provide information on the project's methodology and progress, as well as a discussion of the experiences of participating institutions. Meeting attendees will also have the opportunity to view a new exhibit presented by Haverford's Special Collections in the Sharpless Gallery of Magill Library titled "A Few Well Selected Books: Building Collections, Curricula & Community at Haverford College." The exhibit will be on display from Oct. 5, 2007-Jan. 31, 2008.

## Philadelphia Alliance for Response

### Meeting II Announcement

Tuesday, September 18, 2007  
Atwater Kent Museum  
8:30-10:30 a.m.

Please join us for a brown-bag "bring your own" breakfast meeting of the Philadelphia Alliance for Response beginning at 8:30 a.m. on the morning of September 18 at the Atwater Kent Museum, 15 South 7th Street in Philadelphia.

The Philadelphia Alliance planning committee has developed a tentative agenda for the meeting, in order to follow up on some of the key issues identified at the June 13 Alliance for Response Forum.

- Update on Incident Notification, Essential Personnel Identification,

and Linking to the City's Emergency Operations Center

- Working with your Fire Department for Inspections and Walk-Throughs
- Update on G.I.S. coverage/signup for cultural heritage institutions
- Building a Disaster Network in Philadelphia, including identification of lead organizations
- How to develop Mutual Aid Agreements – initial discussion
- Discussion of methods to attract Security, Facilities, Operations, and Administrative Personnel to Alliance activities

Please e-mail Tom Claeson at PALINET ([claeson@palinet.org](mailto:claeson@palinet.org)) by **September 11** if you plan to attend the meeting, or call Tom (614-439-1796) if you have questions. We will provide more information on the meeting agenda and presenters, parking, etc. in a followup message to all who RSVP. We look forward to seeing you in mid-September.

The first Philadelphia Alliance for Response Forum, held June 13<sup>th</sup> at the College of Physicians, attracted nearly 90 culture heritage professionals and emergency managers for a day of presentations and discussion on working together to prepare for and recover from disasters.

The event, one of the first such meetings in the United States, was funded by Heritage Preservation (a non-profit national preservation advocacy organization) through a grant from the Fidelity Foundation.

## Archives Week in Monmouth County

### Workshop

Wednesday, October 10  
Monmouth County Library, 125  
Symmes Drive, Manalapan, NJ,  
October 10, 2007

#### Long Lasting Digital Prints

9am to Noon

Monique Fischer, Photographic  
Conservator, Northeast Document  
Conservation Center

Color prints made from digital files are of uncertain longevity. However, there are ways of creating long-lasting prints by understanding the materials employed and controlling the conditions where the print will be stored. This presentation will address the three most important factors that affect the life of a digital print: the quality of materials used such as the colorant (dye vs. pigment) and paper; the combination of materials used; and afterwards, the storage and display of the prints.

### Lecture

Nineteenth Century Monmouth  
County Photographers

1pm to 3pm

Gary D. Saretzky, Archivist,  
Monmouth County Archives

As a vacation destination, Monmouth County had more photographic activity in the 1800s than other New Jersey counties with a comparable year-round population densities. Expanding on his "Nineteenth-Century New Jersey Photographers," *New Jersey History* (Fall/Winter 2004), Saretzky will

provide a slide lecture concerning the leading photographers active in Monmouth County before 1900.

Continuing education credit certificates provided for both workshop and lecture on request

Registration for the workshop is **\$15 per person**. No registration required for the lecture unless an individual requests a continuing education certificate, in which case advanced notice of attendance is requested.

To register, contact: Shelagh Reilly, at [sreilly@co.monmouth.nj.us](mailto:sreilly@co.monmouth.nj.us) or 732-308-3771.

An optional tour of the Monmouth County Archives will follow the workshop and lecture.

### Jane Clayton Award

The Jane Clayton Award, which is given annually for outstanding efforts to promote and preserve the history of Monmouth County, will be presented by County Clerk M. Claire French to independent historian Karen L. Schnitzspahn of Little Silver on October 13, 2007, at Archives and History Day, to be held at the Monmouth County Library in Manalapan. Schnitzspahn, who has produced more than half a dozen profusely illustrated books on the history of the Jersey Shore, will sign copies of her publications, including her latest work, "Stars of the New Jersey Shore: A Theatrical History."

In recognition of Archives Week, during which archives throughout the United States will be holding special events, the 12th Annual Archives and History Day will feature seventy table displays by history organizations; an exhibit on the history of the Jersey Shore in Monmouth County; a keynote address by Professor Walter Greason of Ursinus College, "Reimagining the Garden of Eden: How Monmouth County Became a Suburban Paradise;" and other programs. For a complete schedule of the celebration, which runs from 9am to 2pm and is open to the public, see the Archives website: [www.visitmonmouth.com/archives](http://www.visitmonmouth.com/archives) or contact Shelagh Reilly, 732-308-3771.

### American Philosophical Society

The American Philosophical Society will enter the last phase of its \$6.1 million renovation project. The final phase will be a renovation of the reading room. The reading room will thus be closed to researchers from November 15, 2007, with reopening scheduled for April 1, 2008. Reference services via letter and email, however, will still be available.

Charles Greifenstein has been promoted to Associate Librarian of the American Philosophical Society; he also remains Manuscripts Librarian. Charles has been at the APS since December 2003.

## Christ Church Introduces a Digital Archives Site

Interested in knowing who was baptized at Christ Church in 1708? Wondering what action, if any, Christ Church took during the American Revolution? Curious about what links Philadelphia's Quaker founder, William Penn and Christ Church? These questions and more are answered in the Christ Church Philadelphia website, [www.christchurchphila.org](http://www.christchurchphila.org), recently unveiled by Christ Church and the Christ Church Preservation Trust.

Three years ago a newly formed Artifacts and Archives committee recommended greater access to Christ Church's treasures, both artifacts and archives and a digital website was first proposed. Generous funding from the Barra Foundation as well as private donors made it possible for the Christ Church Preservation Trust to begin an 18-month program to catalog the artifacts, inventory and re-house the archival collections, develop policies and procedures for the care of the historic collections and develop a digital website where people around the world could glimpse the records and artifacts Christ Church has generated and preserved throughout its rich history. Curator and archivist, Carol W. Smith, assistant archivist Courtney Smerz and different transcribers guided the development and populated the entries that comprise the on-line database of archival holdings and the genealogical database.

Established in 1695, Christ Church was the first Anglican Church in

Pennsylvania. The thirty-nine founding members swiftly purchased a lot on Second Street, and as early as 1696 were worshipping in their small church near the Friends' Meeting House. Furnishings came quickly. A baptismal font arrived from All Hallows Church, Barking-by-the-Tower, London, believed to have been the one used for William Penn's baptism. A handsome set of communion silver made by John East was sent by Queen Anne in 1710 and in 1712 Colonel Robert Quarry bequeathed funds to add to the church silver. Philip Syng, Sr. made a baptismal bowl for the Penn font, as well as flagons and chalices which matched the Queen Anne gift, considered among the most important pieces of early Philadelphia silver. Within a short period of time the congregation outgrew the church; the present structure was completed in 1744 and the steeple, long a landmark on the Philadelphia skyline, in 1754. Throughout the decades Christ Church added to its collections through bequests, memorial gifts and commissioned works. This project to catalog the artifacts in an electronic database provides ease of management for church staff, but also enabled the church to share the images and descriptions of its holdings on-line.

The archives grew naturally. Vestry minutes recorded the official decisions of the rectors, church wardens and Vestry. Official church registers recorded the names and dates of those baptized, married or buried at Christ Church. Sermons of past rectors and minis-

ters, minutes of affiliated church institutions, photographs, blue prints and more have been collected in the church's Neighborhood House vault. In 1980, Christ Church together with the Historical Society of Pennsylvania applied for an NHPRC grant to organize and microfilm the church's archival holdings, making the church's records available to scholars. The impetus behind the current project is to make the archives more widely known via the web. The microfilmed documents have now been individually catalogued and a page or two from each scanned. Those descriptions and digital images provide a sample of the types of information found within the records.

A genealogical database of those whose names appear in the baptismal and marriage records has also been created for this website to provide information on those baptized at Christ Church (or often St. James or St. Peter's) from 1708-1843 and those married from 1708-1767. More than 23,000 listings have been entered with the hope that when more funding is available, entries through 1900 will be completed.

The site, shared by both Christ Church and the Christ Church Preservation Trust, provides both parish and historical information and can be reached by clicking on: [www.christchurchphila.org](http://www.christchurchphila.org). To reach the on-line database of archives and artifacts and genealogical records, click on the tab in the upper right corner: Family records/genealogy search which will take you to the landing page.

The **Delaware Valley Archivists Group** was established in 1980 to provide area archivists the opportunity to exchange ideas and visit archives of all sizes throughout the region. DVAG holds quarterly meetings and offers periodic workshops for members at all levels of experience. Each meeting or workshop focuses on practical or professional issues, or the relationship of the profession to topics of current public interest. Subjects of past meetings have included space planning, new construction, conservation, micrographics and imaging, disaster preparedness, and records management. DVAG's publications include the *Directory of Archival and Manuscript Repositories in the Delaware Valley, 3rd Edition*, the DVAG Membership Directory, and *The Archival Arranger*, the newsletter of DVAG.

Membership in DVAG is open to all individuals including: students and regular and volunteer staff of state and local historical societies; college and university archives and special collections; federal, state, and local archives and records centers; museums; libraries; business firms; educational, religious, and medical institutions; and other groups who are concerned with collecting, preserving, and making historical materials available for research use. The Delaware Valley Archivists Group annual dues are \$12.00 for the membership year.

*The Archival Arranger* is published three times a year (fall, winter, and spring) and distributed to the members of the Delaware Valley Archivists Group. Deadlines for *The Archival Arranger* are:

- Fall – Submissions due first Monday in August
- Winter – Submissions due first Monday in December
- Spring – Submissions due first Monday in May

Publication is three weeks after the deadline.

Editor: Joanne M. Seitter 609-530-7486 or [dvagarranger@msn.com](mailto:dvagarranger@msn.com)

Membership and mailing list inquiries should be directed to Deborah DelCollo, Membership Coordinator, at [ddelcollo@hamiltonnj.com](mailto:ddelcollo@hamiltonnj.com)

**DVAG**  
**Delaware Valley Archivists Group**  
**P.O. Box 17162**  
**Philadelphia, PA 19105-7162**

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